

# GENERAL SERVICES ADMINISTRATION

## Federal Acquisition Service

### Authorized Federal Supply Schedule FSS Price List

Online access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA Advantage!®.

The website for  
GSA Advantage!® is:  
<https://www.GSAAdvantage.gov>.

### Multiple Award Schedule

FSC Group: Professional Services      FSC Class: R499  
Contract number: 47QRAA21D0017

Contract period: December 16, 2020 – December 15, 2025

Monterey Consultants, Inc.  
5335 Far Hills Avenue, Suite, 311  
Dayton, OH 45429-2317  
Phone Number: 937-436-4536  
[www.mcix.com](http://www.mcix.com)

Business size: Small Business; SDVOB

Contract Administrator: Jillian J. Kennedy – Director of Procurement  
Email: [monterey.contracts@mcix.com](mailto:monterey.contracts@mcix.com)

For more information on ordering, go to the following website: <https://www.gsa.gov/schedules>

Price list current as of Modification #PA-0021 effective January 17, 2025  
Prices Shown Herein are discount deducted

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# CUSTOMER INFORMATION

## **TERMS AND CONDITIONS**

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
54151S	54151SRC	Information Technology Professional Services
54161	54161RC	Agency Human Capital Evaluation
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541910	541910RC	Marketing Research and Analysis
561920	561920RC	Conference, Meeting, Event and Trade Show Planning Services
OLM	OLMSTLOC OLMRC	Order-Level Materials (OLM's)

1b. Identification of the lowest-priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Page 4

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Page 4

2. Maximum order: \$1,000,000

3. Minimum order: \$100

4. Geographic coverage (delivery area). Domestic or Worldwide

5. Point(s) of production (city, county, and State or foreign country). Same as company address

6. Discount from list prices or statement of net price: Discounts already deducted.

7. Quantity discounts. None

8. Prompt payment terms. Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin). Not Applicable

- 10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level
- 10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor.
- 10c. Overnight and 2-day delivery. Contact Contractor.
- 10d. Urgent Requirements. Contact Contractor
11. F.O.B. point(s). Destination
- 12a. Ordering address(es). Same as company address
- 12b. Ordering procedures: See Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es). Same as company Address
14. Warranty provision. Standard Commercial Warranty Terms & Conditions
15. Export packing charges, if applicable. Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
17. Terms and conditions of installation (if applicable). Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 18b. Terms and conditions for any other services (if applicable). Not Applicable
19. List of service and distribution points (if applicable). Not Applicable
20. List of participating dealers (if applicable). Not Applicable
21. Preventive maintenance (if applicable). Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at:  
<https://www.Section508.gov/>.  
Not Applicable
23. Unique Entity Identifier (UEI) number. NAUAA4FTX7A1

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

## LABOR RATES

Labor Categories	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5
Administrative Analyst I **	\$49.38	\$50.57	\$51.78	\$53.02	\$54.29
Administrative Analyst II	\$70.62	\$72.32	\$74.05	\$75.83	\$77.65
Analyst I	\$71.45	\$73.17	\$74.92	\$76.72	\$78.56
Analyst II	\$99.98	\$102.38	\$104.83	\$107.35	\$109.93
Analyst III	\$100.50	\$102.92	\$105.39	\$107.92	\$110.51
Acquisition Support Specialist I	\$81.03	\$82.97	\$84.96	\$87.00	\$89.09
Acquisition Support Specialist II	\$122.57	\$125.51	\$128.52	\$131.61	\$134.76
Acquisition Support Specialist III	\$171.38	\$175.50	\$179.71	\$184.02	\$188.44
Program Director	\$172.72	\$176.87	\$181.11	\$185.46	\$189.91
Program Manager II	\$138.45	\$141.77	\$145.17	\$148.66	\$152.22
Project Manager	\$109.00	\$111.62	\$114.30	\$117.04	\$119.85
Data Analyst I	\$78.13	\$80.01	\$81.93	\$83.89	\$85.91
Data Analyst II	\$84.19	\$86.21	\$88.28	\$90.40	\$92.57
Data Manager II	\$107.84	\$110.42	\$113.07	\$115.79	\$118.57
Lean Six Sigma Subject Matter Expert	\$119.17	\$122.03	\$124.96	\$127.96	\$131.03
Functional Specialist	\$87.17	\$89.26	\$91.40	\$93.60	\$95.84
Legal Analyst I	\$108.30	\$110.89	\$113.56	\$116.28	\$119.07
Legal Analyst II	\$114.80	\$117.56	\$120.38	\$123.27	\$126.23
Facilitator	\$107.95	\$110.54	\$113.19	\$115.91	\$118.69
Medical Records Specialist **	\$29.56	\$30.27	\$30.99	\$31.74	\$32.50
Senior Medical Records Specialist	\$31.85	\$32.62	\$33.40	\$34.20	\$35.02
Medical Recruiter	\$54.23	\$55.54	\$56.87	\$58.23	\$59.63
Medical Operations Manager	\$43.22	\$44.25	\$45.32	\$46.40	\$47.52
Subject Matter Expert I	\$128.93	\$132.03	\$135.20	\$138.44	\$141.76
Subject Matter Expert II	\$139.56	\$142.91	\$146.34	\$149.85	\$153.44
Subject Matter Expert III	\$174.54	\$178.73	\$183.02	\$187.41	\$191.91
Master Black Belt	\$159.69	\$163.52	\$167.44	\$171.46	\$175.58
Black Belt	\$137.46	\$140.76	\$144.14	\$147.60	\$151.14
Senior Management Consultant	\$133.31	\$136.51	\$139.79	\$143.14	\$146.58
Management Consultant	\$93.99	\$96.25	\$98.56	\$100.92	\$103.34
Program Manager I (Computer Systems Analyst II) **	\$132.83	\$136.01	\$139.28	\$142.62	\$146.04
Assistant Program Manager	\$117.70	\$120.52	\$123.42	\$126.38	\$129.41
Data Manager I	\$108.16	\$110.76	\$113.41	\$116.14	\$118.92
Network Technician II (Network Engineer II) **	\$91.42	\$93.62	\$95.86	\$98.17	\$100.52

Network Technician I (Network Engineer I) **	\$70.14	\$71.82	\$73.54	\$75.31	\$77.11
Junior Systems Analyst (Network Engineer II) **	\$84.71	\$86.74	\$88.82	\$90.96	\$93.14
Senior Software Engineer	\$116.87	\$119.67	\$122.55	\$125.49	\$128.50
Journeyman Software Engineer	\$93.83	\$96.09	\$98.39	\$100.75	\$103.17
Telecommunications Specialist (Network Engineer II) **	\$84.68	\$86.71	\$88.79	\$90.92	\$93.11
Senior Network Installation Technician II (Systems Engineer II) **	\$68.29	\$69.93	\$71.61	\$73.32	\$75.08
Senior Network Installation Technician I (Systems Engineer III) **	\$63.48	\$65.00	\$66.56	\$68.16	\$69.80
LAN/WAN Specialist **	\$63.24	\$64.76	\$66.32	\$67.91	\$69.54
Management Assistant	\$68.08	\$69.72	\$71.39	\$73.10	\$74.86

SINs 541611, 54151S, 541910, 541511, 561920

Rates shown include the Industrial Funding Fee (IFF) of 0.75%.

\*\* Labor Categories for which Service Contract Labor Standards Apply

## LABOR CATEGORIES AND DESCRIPTIONS

### 1. Administrative Analyst I \*\*

**Minimum/General Experience:** Has a minimum of 1 year of experience.

**Functional Responsibility:** Under direction, performs both administrative and technical duties.

Establishes and maintains confidential files and records. Prepares special reports. Other clerical duties as assigned.

**Minimum Education:** High School Diploma.

### 2. Administrative Analyst II

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Performs both administrative and technical duties. Collects and maintains work, activity data and documentation such as survey data, time activities, user guides, training materials and other performance data reports. Analyzes collected data. Assist in responding to routine and non-routine inquiries using standard formats. Establishes and maintains confidential files and records. Assists supervisor with preparing special reports.

**Minimum Education:** Bachelor's Degree.

### 3. Analyst I

**Minimum/General Experience:** Has a minimum of 2 years of experience.

**Functional Responsibility:** Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or

procedures. Typical duties include the following: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. Uses a thorough knowledge of an office's work and routine to: 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments.

**Minimum Education:** Bachelor's Degree.

#### **4. Analyst II**

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include assisting in a variety of administrative matters; maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. Use a thorough knowledge of an office's work and routine to 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments.

**Minimum Education:** Bachelor's Degree.

#### **5. Analyst III**

**Minimum/General Experience:** Has a minimum of 7 years of experience.

**Functional Responsibility:** Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include the following: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. Uses a thorough knowledge of an office's work and routine to 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments.

**Minimum Education:** Bachelor's Degree.

#### **6. Acquisition Support Specialist I**

**Minimum/General Experience:** Has a minimum of 3 years of experience.

**Functional Responsibility:** Demonstrates ability to read and interpret acquisition policy, regulations, and directives and apply those interpretations fully and legally to all activities described in the scope of work. Analyzes cost and pricing data, assists in proposal evaluations, and contract negotiations. Demonstrated experience in pre-award and post-award acquisition activities, requirements, and documentation.

**Minimum Education:** Bachelor's Degree.

## 7. Acquisition Support Specialist II

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Demonstrates ability to read and interpret acquisition policy, regulations, and directives and apply those interpretations fully and legally to all activities described in the scope of work. Analyzes cost and pricing data, assists in proposal evaluations, and contract negotiations. Demonstrated experience in pre-award and post-award acquisition activities, requirements, and documentation.

**Minimum Education:** Bachelor's Degree.

## 8. Acquisition Support Specialist III

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Demonstrates high-level ability to read and interpret acquisition policy, regulations, and directives and apply those interpretations fully and legally to all activities described in the scope of work. Analyzes cost and pricing data, assists in proposal evaluations, and contract negotiations. Demonstrated experience in pre-award and post-award acquisition activities, requirements, and documentation.

**Minimum Education:** Bachelor's Degree.

## 9. Program Director

**Minimum/General Experience:** Has a minimum of 10 years of experience.

**Functional Responsibility:** Manages and directs large and complex project tasks covering contract administration which may include acquisition planning, RFP/IFB preparation, market research, cost and price analysis, evaluation of performance, contract termination, and contract closeout. Researches and defines multiple project scopes, schedules, and targets. Provides expert advice and guidance to agency senior staff members.

**Minimum Education:** Bachelor's Degree.

## 10. Program Manager II

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Exercises overall responsibility for an operations group, including technical, marketing, customer relations, and personnel management. The program manager provides management oversight for a large client program area, or several smaller programs or projects for multiple clients. The program manager ensures timely and cost-effective accomplishment of contractual commitments, with the accountability and authority needed for contract performance.

**Minimum Education:** Bachelor's Degree.

## 11. Project Manager

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work and reviews the quality of all work products. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. The Project Manager maintains and manages the client interface. Assists the Program Manager as required in managing contract performance. Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Mature experience in project management; Ability to develop Plan of Actions and Milestones, project schedules, and other tools to monitor implementation and execution of program objectives. Ability to develop analyze and track metrics, performance measurements, and requirements. Demonstrated ability to manage project tasks and coordination of employees in various labor categories and with various skill.

**Minimum Education:** Bachelor's Degree.

## 12. Data Analyst I

**Minimum/General Experience:** Has a minimum of 3 years of experience.

**Functional Responsibility:** Prepares and conducts analyses and studies, needs assessments, and requirements analysis to align systems and solutions; applies analytical methodologies and principles to meet client needs; prepares forecasts and analyzes trends, develops and analyzes metrics, and prepares reports and recommendations related to management, organizational structure, policies/procedures and systems; areas of focus include but are not limited to business performance, project analysis, internal control, risk assessment, and support of project objectives.

**Minimum Education:** Bachelor's Degree.

## 13. Data Analyst II

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Prepares and conducts analyses and studies, needs assessments, and requirements analysis to align systems and solutions; applies analytical methodologies and principles to meet client needs; prepares forecasts and analyzes trends, develops and analyzes metrics, and prepares reports and recommendations related to management, organizational structure, policies/procedures and systems; areas of focus include but are not limited to business performance, project analysis, internal control, risk assessment, and support of project objectives.

**Minimum Education:** Bachelor's Degree.

## 14. Data Manager II

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Analyzes the data needs of the organization and uses skills in coding to maintain secure databases. Researches and evaluates sources of information to determine possible limitations in reliability or usability. Collects and organizes data obtained. Uses training in analytics and various coding programs to analyze information and identify patterns, relationships, and problems. Prepares detailed reports. Trains members of the team how to properly handle and read data collected and organize findings.

**Minimum Education:** Bachelor's Degree.

## 15. Lean Six Sigma Subject Matter Expert

**Minimum/General Experience:** Has a minimum of 10 years of experience.

**Functional Responsibility:** Senior expert with extensive knowledge of LEAN Six Sigma and experience in areas such as enterprise project management, strategic planning, system acquisition, meeting facilitation, business process improvement, business process optimization, operations management, IT, systems program management, and consulting.

**Minimum Education:** Master's Degree; Certified Lean Six Sigma Master Black Belt. Functional Specialist

## 16. Functional Specialist

**Minimum/General Experience:** Has a minimum of 10 years of experience.

**Functional Responsibility:** Senior expert with extensive knowledge in designated field or discipline. Provide insight and advice concerning task or project strategic direction and outcomes. Contribute to the evaluation, analysis, and development of recommended solutions. Resolves complex problems, which require an in-depth knowledge of subject matter related to the designated field or discipline. Apply principles and methods of the subject matter to specialized solutions. Generally possess demonstrated ability and experience in management consulting and cross-team facilitation at the senior management level. Other areas of expertise may include, but is not limited to, business process reengineering, statistical process control, individual and organizational assessment and evaluation, process modeling and simulation, strategic and business planning, change management, organizational development, and the development of leadership/management skills. Directs the activities of other staff as necessary.

**Minimum Education:** Bachelor's Degree.

## 17. Legal Analyst I

**Minimum/General Experience:** Has a minimum of 3 years of experience.

**Functional Responsibility:** Performs legal and business research using a variety of free and fee-based databases and websites. Assists with drafting, reviewing, and editing various legal documents such as contracts, court filings, discovery material, memos, and other documents necessary for legal

transactions. Ensures that all documents are complete and compliant with necessary regulations and laws. May provide research and reference support in response to questions or as part of the discovery process. Conducts research into laws, regulations, legislation, and relevant fields and drafts reports summarizing the findings.

**Minimum Education:** Juris Doctor.

## **18. Legal Analyst II**

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Performs legal and business research using a variety of free and fee-based databases and websites. Assists with drafting, reviewing, and editing various legal documents such as contracts, court filings, discovery material, memos, and other documents necessary for legal transactions. Ensures that all documents are complete and compliant with necessary regulations and laws. May provide research and reference support in response to questions or as part of the discovery process. Conducts research into laws, regulations, legislation, and relevant fields and drafts reports summarizing the findings.

**Minimum Education:** Juris Doctor.

## **19. Facilitator**

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Set ground rules before all meetings to achieve a defined goal. Provide facilitation support services to assist organizations in structuring and organizing meetings. Support a variety of group settings to ensure meetings run smoothly and achieve a high degree of consensus. Assist and/or prepare pre-meeting materials such as the agenda, prior meeting notes, action items, schedules or related documentation. Proven experience in conducting such meetings as well as a working knowledge of the facilitation process to accomplish the organization's goals. Use a structured approach to shift or transition individuals, teams, and organizations from a current state to a desired future state by utilizing conflict management, goal setting and action planning, interpersonal communications and problem solving.

**Minimum Education:** Bachelor's Degree.

## **20. Medical Records Specialist \*\***

**Minimum/General Experience:** Has a minimum of 1 year of experience.

**Functional Responsibility:** Possesses knowledge and ability to read, examine and identify treatment records, progress notes and other documents relative to medical conditions being requested for examination and evaluation.

**Minimum Education:** High School Diploma.

## **21. Senior Medical Records Specialist**

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Able to lead and supervise personnel. Possesses demonstrated knowledge and ability to read, examine and identify treatment records, progress notes and other documents relative to medical conditions being requested for examination and evaluation.

**Minimum Education:** Associate's Degree.

## **22. Medical Recruiter**

**Minimum/General Experience:** Has a minimum of 6 years of experience.

**Functional Responsibility:** Responsible for strategic and comprehensive physician recruitment in accordance with the client's needs and goals. This includes recruiting qualified medical providers of all specialties (usually physicians); negotiating fees and coordinating the execution of the provider contracts within established guidelines.

**Minimum Education:** Bachelor's Degree.

## **23. Medical Operations Manager**

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Performs day-to-day management of medical operations, possibly involving multiple tasks and groups of personnel at multiple locations; demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the team in performance of the work, and reviews the quality of all work products; organizes, directs, and coordinates the planning and production of all medical operations activities; responsible for staffing, operations planning, operations financials, and staff direction and oversight.

**Minimum Education:** Bachelor's Degree.

## **24. Subject Matter Expert I**

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Provides high level subject matter expertise for work described in the task. Provides expert level subject consultation with regards to overall program goals, development, and management. Offers advanced technical or practical knowledge of highly specialized tasks. Prepares and organizes reports identifying results of studies and evaluations. Makes recommendations on appropriate actions. Applies principles, methods, and knowledge of functional areas of expertise to task requirements.

**Minimum Education:** Master's Degree.

## 25. Subject Matter Expert II

**Minimum/General Experience:** Has a minimum of 10 years of experience.

**Functional Responsibility:** Provides high level subject matter expertise for work described in the task. Provides expert level subject consultation with regards to overall program goals, development, and management. Offers advanced technical or practical knowledge of highly specialized tasks. Prepares and organizes reports identifying results of studies and evaluations. Makes recommendations on appropriate actions. Applies principles, methods, and knowledge of functional areas of expertise to task requirements. Design specifications for program development and oversees the development, testing, and implementation of the technical solution, and validates the final product satisfy the defined requirements. Reviews technical documentation, such as user guides, training manuals, and systems specification prior to distribution to end-users, and ensures their subject areas are accurately represented. Performs product demonstrations in a variety of settings, including internal meetings and training sessions.

**Minimum Education:** Master's Degree.

## 26. Subject Matter Expert III

**Minimum/General Experience:** Has a minimum of 15 years of experience.

**Functional Responsibility:** Provides high level subject matter expertise for work described in the task. Provides expert level subject consultation with regards to overall program goals, development, and management. Offers advanced technical or practical knowledge of highly specialized tasks. Prepares and organizes reports identifying results of studies and evaluations. Makes recommendations on appropriate actions. Applies principles, methods, and knowledge of functional areas of expertise to task requirements. Design specifications for program development and oversees the development, testing, and implementation of the technical solution, and validates the final product satisfy the defined requirements. Reviews technical documentation, such as user guides, training manuals, and systems specification prior to distribution to end-users, and ensures their subject areas are accurately represented. Performs product-demonstrations in a variety of settings, including internal meetings and training sessions.

**Minimum Education:** Master's Degree.

## 27. Master Black Belt

**Minimum/General Experience:** Has a minimum of 10 years of experience.

**Functional Responsibility:** Provides leadership for enterprise-level projects, enhancing and creating new training curricula, and supporting internal Master Black Belt development, and bringing the entire organization to the Six Sigma competency level to allow the organization to become self-sufficient. In addition, may provide management and technical expertise and support by working with and understanding client requirements in an effort to enhance capabilities and processes, identifying projects and selecting project team leaders, and working with sponsors to develop Six Sigma deployment strategies. Responsibilities may include providing support for a variety of functions including but not

limited to leading Six Sigma projects, training mentoring, and coaching Green Belts and project teams, and acting as a catalyst for process improvement.

**Minimum Education:** Bachelor's Degree; Certified Lean Six Sigma Master Black Belt.

## **28. Black Belt**

**Minimum/General Experience:** Has a minimum of 6 years of experience.

**Functional Responsibility:** Provides management and technical expertise and support by working with and understanding client requirements in an effort to enhance capabilities and processes, identifying projects and selecting project team leaders, and working with sponsors to develop six sigma deployment strategies. Provides support for a variety of functions including but not limited to leading Six Sigma projects, training mentoring, and coaching Green Belts and project teams, and acts as a catalyst for process improvement.

**Minimum Education:** Bachelor's Degree; Certified Lean Six Sigma Black Belt.  
Senior Management Consultant

## **29. Senior Management Consultant**

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Maintains close liaison with the customer to analyze and evaluate all aspects of management requirements to include the following: program management, project management, quality control, organizational development, strategic planning, program and system audits, and source selection. The senior management consultant works with the technical team in applying the correct methodologies and tools to the project.

**Minimum Education:** Bachelor's Degree.

## **30. Management Consultant**

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Works with the customer to analyze and evaluate all aspects of management requirements to include the following: organizational development, strategic planning, program and system audits, and source selection. The management consultant works with the technical team in applying the correct methodologies and tools to the project.

**Minimum Education:** Bachelor's Degree.

### **31. Program Manager I (Computer Systems Analyst II) \*\***

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Experienced in telecommunications and Information systems project management including projects which involve planning, designing, implementation, and troubleshooting for voice, video, and data equipment and infrastructure.

**Minimum Education:** Bachelor's Degree.

### **32. Assistant Program Manager**

**Minimum/General Experience:** Has a minimum of 3 years of experience.

**Functional Responsibility:** Reports directly to the Program Manager and is responsible for project performance, including cost, schedule, and technical performance. The assistant program manager establishes and maintains routine contact with the client project management to ensure satisfactory performance and to resolve any problems that may occur during the project. He/she is also responsible for contract management, including compliance with requirements, billings, and project reporting. The assistant program manager exercises supervision over project resources and employs project resources as needed to support requirements. The assistant program manager has responsibility for product quality and suitability of project deliverables.

**Minimum Education:** Bachelor's Degree.

### **33. Data Manager I**

**Minimum/General Experience:** Has a minimum of 6 years of experience.

**Functional Responsibility:** Provides database management support, supports establishing overall requirements, developing plans, implementing directives, and establishing and maintaining a disciplined data environment. The data manager must exercise a high level of analytical ability in order to gather and interpret complex data, and to solve unusual and difficult technical, administrative, and managerial problems. The data manager will engage in frequent contact with customers.

**Minimum Education:** Bachelor's Degree.

### **34. Network Technician II (Network Engineer II) \*\***

**Minimum/General Experience:** Has a minimum of 4 years of experience.

**Functional Responsibility:** Supports the translation of business requirements into telecommunications requirements, designs, and orders. Provides analysis of telecommunications alternatives in support of their strategic modernization efforts. Enhances designs for medium and large-scale infrastructures. Provides interface support to telecommunications end users, telecommunications operations personnel, and telecommunications strategic program management. Experience and knowledge in several of the

following areas is desirable: telecommunications infrastructure, technology, and telecommunications engineering best practices; TCP/IP, routing protocols, LAN switching, Internet and Intranet systems, and SNMP based network management systems; leading design efforts that require in-depth technical knowledge of both wide area and local area communications.

**Minimum Education:** High School Diploma.

### **35. Network Technician I (Network Engineer I) \*\***

**Minimum/General Experience:** Has a minimum of 2 years of experience.

**Functional Responsibility:** Assists upper echelon network engineers in support of the translation of business requirements into telecommunications requirements, designs, and orders. Provides analysis of telecommunications alternatives in support of their strategic modernization efforts. Enhances designs for medium and large-scale infrastructures. Assists in providing interface support to telecommunications end users, telecommunications operations personnel, and telecommunications strategic program management. Limited experience and knowledge in several of the following areas is desirable: telecommunications infrastructure, technology, and telecommunications engineering best practices; TCP/IP, routing protocols, LAN switching, Internet and Intranet systems, and SNMP based network management systems; leading design efforts that require in-depth technical knowledge of both wide area and local area communications.

**Minimum Education:** High School Diploma.

### **36. Junior Systems Analyst (Network Engineer II) \*\***

**Minimum/General Experience:** Has a minimum of 4 years of experience.

**Functional Responsibility:** Translates business requirements into telecommunications requirements, designs, and orders. Provides in-depth analysis of telecommunications alternatives in support of their strategic modernization efforts. Enhances designs for medium and large-scale infrastructures. Provides interface support to telecommunications end users, telecommunications operations personnel, and telecommunications strategic program management. Experience and knowledge in several of the following areas is desirable: telecommunications infrastructure, technology, and telecommunications engineering best practices; TCP/IP, routing protocols, LAN switching, Internet and Intranet systems, and SNMP based network management systems; leading design efforts that require in-depth technical knowledge of both wide area and local area communications; analyzing network performance with tools; network management tools; and conduct capacity planning and performance engineering.

**Minimum Education:** High School Diploma.

### **37. Senior Software Engineer**

**Minimum/General Experience:** Has a minimum of 8 years of experience.

**Functional Responsibility:** Develops software applications using structured programming techniques. The Senior Software Engineer is competent in all phases of systems analysis and programming, to



include analysis of functional and technical specifications, and creation of detailed design specifications and generation of required system documentation. Has a broad, general knowledge of information systems, the application of software development tools, and basic principles of software engineering. Provide supervisory and technical guidance to more junior programmers on the development team. Works closely with other elements of the project team and serves as a technical point of contact for their counterpart in the client organization. Basic skills for this position include effective time management, as well as oral and written communications skills.

**Minimum Education:** Bachelor's Degree.

### **38. Journeyman Software Engineer**

**Minimum/General Experience:** Has a minimum of 3 years of experience.

**Functional Responsibility:** Develops software applications using structured programming techniques. Has a basic knowledge of systems analysis and strong skills in programming, to include development of detailed program specifications; coding, testing, debugging and correction of code as needed to satisfy specification requirements; and generation of required system documentation. Has a good working capability to interact with other members of the development team. Basic skills in this position include effective time management, attention to detail, and oral and written communications skills.

**Minimum Education:** Bachelor's Degree.

### **39. Telecommunications Specialist (Network Engineer II) \*\***

**Minimum/General Experience:** Has a minimum of 4 years of experience.

**Functional Responsibility:** Provides technical assistance and support to customers regarding the proposed moves, additions, changes, installation removals and rearrangements of telephone and Local Area Network (LAN) services and requirements to satisfy communications requirements.

**Minimum Education:** High School Diploma

### **40. Senior Network Installation Technician II (Systems Engineer II)**

**Minimum/General Experience:** Has a minimum of 6 years of experience.

**Functional Responsibility:** Applies advanced systems engineering practices to reengineer methodologies/principles and business process modernization projects. Constructs activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Establishes standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate Information management guiding principles, cost savings, and open system architecture objectives. Analyzes and defines security requirements.

**Minimum Education:** Bachelor's Degree.

## 41. Senior Network Installation Technician I (Systems Engineer III)

**Minimum/General Experience:** Has a minimum of 4 years of experience.

**Functional Responsibility:** Applies systems engineering practices to re-engineer methodologies/principles and business process modernization projects. Assists in and constructs activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Establishes standards for information systems procedures. Assists upper echelon systems engineers in the development and application of organization-wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate Information management guiding principles, cost savings, and open system architecture objectives. Analyzes and defines security requirements.

**Minimum Education:** Bachelor's Degree.

## 42. LAN/WAN Specialist

**Minimum/General Experience:** Has a minimum of 6 years of experience.

**Functional Responsibility:** Applies business process improvement practices to reengineer methodologies/principles and business process modernization projects. Constructs activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Establishes standards for information systems procedures. Develops and applies organization-wide information models for use in designing, and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and open system architecture objectives. Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses that also includes risk assessment.

**Minimum Education:** High School Diploma.

## 43. Management Assistant

**Minimum/General Experience:** Has a minimum of 5 years of experience.

**Functional Responsibility:** Performs entry to mid-level professional administrative or managerial tasks under the supervision of the Program Manager. Tasking includes documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration. Provides technical and administrative support which focus on government programs, studies, analyses, and reports.

**Minimum Education:** Associate's Degree.

## SERVICE CONTRACT LABOR STANDARDS MATRIX:

SCA Eligible Labor Categories	SCA Equivalent Code Titles	Wage Determination Numbers
Medical Records Specialist	12160	WD 15-4281
Administrative Analyst I	01111	WD 15-4281
Program Manager (Computer Systems Analyst II)	14103	WD 15-4281
Network Technician (Network Engineer II)	14073	WD 15-4281
Telecommunications Specialist Engineer (Network Engineer II)	14045	WD 15-4281
Junior System Analyst (Network Engineer II)	14102	WD 15-4281
Network Technician (Network Engineer I)	14101	WD 15-4281
Senior Network Installation Technician (System Engineer II)	14044	WD 15-4281
Senior Network Installation Technician (System Engineer III)	14043	WD 15-4281
LAN/WAN Specialist	14043	WD 15-4281

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).