Requirements Development and Management (RDM) RFI Reference Materials

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| **Reference** | **Description** | **File** |
| **Business Requirements and Architecture Management Plan (BRAMP)** | The purpose of the BRAMP is to provide guidance for the development and management of business requirements and architecture to support Veterans Health Administration’s (VHA) leadership in the decision to adopt, buy or create solutions to address particular business needs or capabilities. The BRAMP describes the guidelines and procedures used by the Strategic Investment Management (SIM) Requirements Development and Management (RDM) and Business Architecture (BA) services. |  |
| **RDM Process Guide** | This document highlights the steps Requirements Analysis (RA) Analysts should complete when processing a "traditional" New Service Request (NSR) in the Level 0 (Initiation), Level 1 (Assessment), and Level 2 (Analysis) Phases. Note: This document has not been updated to incorporate our recent transition from documenting Business Requirements Documents (BRD) and Requirements Elaboration Documents (RED) to Business Summaries. |  |
| **Business Summary** | Template document used to capture information pertinent to the business need at initial request stages and throughout the requirements lifecycle. Note: This document is replacing the BRD and RED. |  |
| **VIP Business Epic** | Template document that describes in agile terms the business needs as Epic statements for consumption by OI&T Account Management Office, as well as Enterprise Program Management Office (EPMO) Demand Management |  |
| **Requirements Traceability Matrix (RTM)** | Template used to capture and communicate requirements and other artifacts mapped to requirements during the lifecycle of the business requirements effort. Note, requirements are stored in Jazz Rational Next Generation DOORS (RNDG) tool. RTM used as an aide to communicate with the business customer. |  |

As of: 12/02/16